

**SINGAPORE HOSPICE COUNCIL**  
Unique Entity Number: S95SS0013E

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**(Incorporated in the Republic of Singapore)**

**Council Members' Statement  
and Audited Financial Statements  
for the Financial Year Ended 31 March 2019**

## **COUNCIL MEMBERS**

### ***Chairman***

Dr Lee Onn Kei Angel

### ***Vice Chairman***

Dr Neo Soek Hui

### ***Honorary Secretary***

Dr Chong Poh Heng

### ***Honorary Treasurer***

Dr Ong Wah Ying

### ***Council Members***

Dr Pope Andrew Villarosa Samson

Ms Carolina Edna Png

Associate Professor Chan Mei Yoke

Ms Choo Shiu Ling

Associate Professor James Alvin Low Yiew Hock

Dr Koh Lip Hoe

Dr Koh Yong Hwang Mervyn

Dr Lee Bin Xuan Andy

Ms Low Yin Yee Sharon

Dr Norhisham Bin Main

Dr Tan Shu Yun

Sr Tan Swee Hoon Geraldine Marie

### ***Co-opted Council Members***

Associate Professor Goh-Fung Cynthia Ruth

Mr Timothy Sean Liu Chuan Tian

## **Auditors**

CA Trust PAC

Public Accountants and Chartered Accountants of Singapore

112 Robinson Road 8<sup>th</sup> Floor

Singapore 068902

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**SINGAPORE HOSPICE COUNCIL**

**COUNCIL MEMBERS' STATEMENT  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

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In the opinion of the Council Members,

- a) the accompanying financial statements of Singapore Hospice Council ("SHC") are drawn up so as to present fairly, in all material respects, the financial position of SHC as at 31 March 2019 and the financial activities, changes in funds and cash flows of SHC for the reporting year ended on that date; and
- b) at the date of this statement there are reasonable grounds to believe that SHC will be able to pay its debts as and when they fall due.

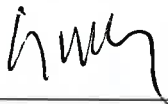
The Council Members approved and authorised these financial statements for issue.

On behalf of the Council Members,



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**Dr Lee Onn Kei Angel**  
Chairman



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**Dr Ong Wah Ying**  
Honorary Treasurer

Date: 8 AUG 2019

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SINGAPORE HOSPICE COUNCIL**

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### **Report on the Audit of Financial Statements**

#### ***Opinion***

We have audited the financial statements of Singapore Hospice Council ("SHC"), which comprise the statement of financial position as at 31 March 2019, and the statement of financial activities, statement of changes in funds and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act, Chapter 311 (the Societies Act), the Charities Act, Chapter 37 and other relevant regulations (the Charities Act and Regulations) and Singapore Financial Reporting Standards (SFRSs) so as to present fairly, in all material aspects, the financial position of SHC as at 31 March 2019 and the financial activities, changes in funds and cash flows of SHC for the year ended on that date.

#### ***Basis for Opinion***

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of SHC in accordance with the Accounting and Corporate Regulatory Authority (ACRA) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### ***Other matter***

The financial statements of SHC for the year ended 31 March 2018 were audited by another firm of auditors who expressed an unmodified opinion on those statements on 18 July 2018.

#### ***Other Information***

Management is responsible for the other information. The other information comprises the Statement by the Council Members set out on page 2.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SINGAPORE HOSPICE COUNCIL (CONTINUED)**

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***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair representation of financial statements in accordance with the provisions of the Societies Act, the Charities Act and Regulations and FRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud and error.

In preparing the financial statements, management is responsible for assessing SHC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate SHC or to cease operations, or has no realistic alternative but to do so.

Those charged with governance comprises of the Council Members. Their responsibilities include overseeing SHC's financial reporting process.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SHC's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBER OF SINGAPORE HOSPICE COUNCIL  
(CONTINUED)**

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***Auditor's Responsibilities for the Audit of the Financial Statements (Continued)***

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on SHC's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause SHC to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Council Members regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Report on Other Legal and Regulatory Requirements**

In our opinion,

- i) the accounting and other records required to be kept by SHC have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations; and
- ii) the fund-raising held during the year have been carried out in accordance with Regulation 6 of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund-raising appeals.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- i) SHC has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- ii) SHC has not complied with the requirements of Regulation 15 of the Charities (Institutions of a Public Character) Regulations.

The engagement partner on the audit resulting in this independent auditor's report is Koh Wee Kwang.



**CA TRUST PAC**  
Public Accountants and Chartered Accountants  
Singapore

Date: 8 AUG 2019

**SINGAPORE HOSPICE COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

		2019			
		<b>Unrestricted fund</b>	<b>Restricted funds</b>		<b>Total funds</b>
			<b>Ministry of Health (MOH) community engagement and quality improvement fund</b>	<b>Temasek Foundation Cares (TFC) grief and bereavement fund</b>	
		<b>Accumulated fund</b>	<b>fund</b>	<b>fund</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Income</b>					
Income from generated funds	4	158,873	-	-	158,873
Income from charitable activities	5	353,204	1,072,999	144,542	1,570,745
Other income	6	25,806	-	-	25,806
<b>Total income</b>		<b>537,883</b>	<b>1,072,999</b>	<b>144,542</b>	<b>1,755,424</b>
<b>Less: Expenditure</b>					
Cost of charitable activities	7	216,279	1,151,396	23,875	1,391,550
Governance and administrative costs	8	384,816	217,274	152,372	754,462
<b>Total expenditure</b>		<b>601,095</b>	<b>1,368,670</b>	<b>176,247</b>	<b>2,146,012</b>
<b>Net deficit for the year</b>		<b>(63,212)</b>	<b>(295,671)</b>	<b>(31,705)</b>	<b>(390,588)</b>

**SINGAPORE HOSPICE COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

		2018		
		<b>Unrestricted fund</b>	<b>Restricted funds</b>	<b>Total funds</b>
	<b>Note</b>		<b>MOH community engagement and quality improvement fund</b>	
		<b>Accumulated fund</b>		
		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Income</b>				
Income from generated funds	4	193,180	-	193,180
Income from charitable activities	5	1,522,424	1,173,454	2,864,629
Other income	6	17,935	-	17,935
<b>Total income</b>		<b>1,733,539</b>	<b>1,173,454</b>	<b>3,075,744</b>
<b>Less: Expenditure</b>				
Cost of charitable activities	7	1,236,449	103,663	1,350,245
Governance and administrative costs	8	322,185	206,719	616,847
<b>Total expenditure</b>		<b>1,558,634</b>	<b>310,382</b>	<b>1,967,092</b>
<b>Net deficit for the year</b>		<b>174,905</b>	<b>863,072</b>	<b>1,108,652</b>



**SINGAPORE HOSPICE COUNCIL****STATEMENT OF FINANCIAL POSITION  
AS AT 31 MARCH 2019**

	<b>Note</b>	<b><u>2019</u></b> <b>\$</b>	<b><u>2018</u></b> <b>\$</b>
<b>Assets</b>			
<b>Non-current asset</b>			
Plant and equipment	10	<u>14,651</u>	<u>12,550</u>
<b>Current assets</b>			
Trade and other receivables	11	21,110	204,847
Cash and cash equivalents	12	<u>1,737,223</u>	<u>1,879,600</u>
		<u>1,758,333</u>	<u>2,084,447</u>
<b>Total assets</b>		<u><u>1,772,984</u></u>	<u><u>2,096,997</u></u>
<b>Funds and liabilities</b>			
<b>Current liability</b>			
Trade and other payables	13	<u>166,930</u>	<u>100,355</u>
<b>Funds</b>			
<b>Unrestricted fund</b>			
Accumulated fund		<u>966,669</u>	<u>1,029,881</u>
<b>Restricted funds</b>			
MOH community engagement and quality improvement fund		600,415	896,086
TFC grief and bereavement fund		<u>38,970</u>	<u>70,675</u>
		<u>639,385</u>	<u>966,761</u>
<b>Total funds</b>		<u><u>1,606,054</u></u>	<u><u>1,996,642</u></u>
<b>Total funds and liabilities</b>		<u><u>1,772,984</u></u>	<u><u>2,096,997</u></u>

**SINGAPORE HOSPICE COUNCIL**

**STATEMENT OF CHANGES IN FUNDS  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

	<b>Unrestricted fund</b>	<b>Restricted funds</b>			<b>Total funds</b>
	<b>Accumulated fund</b>	<b>MOH community engagement and quality improvement fund</b>	<b>TFC grief and bereavement fund</b>	<b>National Guidelines for Palliative Care (NGPC) standard fund</b>	
	\$	\$	\$	\$	\$
At 1 April 2017	854,976	-	-	33,014	887,990
Net surplus for the year	174,905	863,072	70,675	-	1,108,652
Transfer to / (from) funds	-	33,014	-	(33,014)	-
At 31 March 2018	1,029,881	896,086	70,675	-	1,996,642
At 1 April 2018	1,029,881	896,086	70,675	-	1,996,642
Net deficit for the year	(63,212)	(295,671)	(31,705)	-	(390,588)
At 31 March 2019	966,669	600,415	38,970	-	1,606,054

**SINGAPORE HOSPICE COUNCIL****STATEMENT OF CASH FLOWS  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

	<b><u>2019</u></b> \$	<b><u>2018</u></b> \$
<b>Cash flows from operating activities</b>		
(Deficit) / Surplus for the financial year	(390,588)	1,108,652
<b>Adjustments for:</b>		
Depreciation of plant and equipment	9,645	9,327
Interest income	(7,104)	(3,237)
Plant and equipment written off	-	2,123
<i>Operating cash flows before changes in working capital</i>	<u>(388,047)</u>	<u>1,116,865</u>
<b>Changes in working capital</b>		
Increase in trade and other receivables	183,737	420,260
Increase / (Decrease) in other payables and accrued expenses	66,575	(235,769)
<i>Net cash flows generated from operating activities</i>	<u>250,312</u>	<u>1,301,356</u>
<b>Cash flows from investing activities</b>		
Purchase of plant and equipment	(11,746)	(11,465)
Interest received	7,104	2,760
<i>Net cash flows used in investing activities</i>	<u>(4,642)</u>	<u>(8,705)</u>
<b>Net (decrease) / increase in cash and cash equivalents</b>	(142,377)	1,292,651
Cash and cash equivalents at beginning of the financial year	<u>1,879,600</u>	<u>586,949</u>
<b>Cash and cash equivalents at end of the financial year</b>	<u>1,737,223</u>	<u>1,879,600</u>

# **SINGAPORE HOSPICE COUNCIL**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

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These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

### **1 General**

Singapore Hospice Council ("SHC") is registered with the Registry of Societies under the Societies Act (Chapter 311) in Singapore on 5 May 1995. SHC is a charity registered under the Charities Act since 3 August 1996. It has been granted an Institution of a Public Character ("IPC") status for the period from 1 October 2017 to 30 September 2019. SHC's Unique Entity Number is S95SS0013E.

The registered office and principal place of business of SHC is located at 1 Lorong 2 Toa Payoh #07-00 Braddell House Singapore 319637.

The objectives of SHC are:

- (a) to coordinate and promote hospice palliative care in Singapore;
- (b) to provide and coordinate training in hospice and palliative care;
- (c) support efforts in improving the quality of hospice and palliative care in Singapore;
- (d) undertake such activities which are incidental or conducive to the attainment of the above objects including:
  - (i) to act as the representative body for hospice and palliative care in Singapore, nationally and internationally; and
  - (ii) to promote public awareness of hospices and palliative care services in Singapore.

### **2 Summary of significant accounting policies**

#### **2.1 Basis of preparation**

The financial statements of SHC have been drawn up in accordance with Singapore Financial Reporting Standards ("SFRSs"). The financial statements have been prepared on the historical cost basis except as disclosed in the accounting policies below.

The financial statements are presented in Singapore Dollars (\$), which is SHC's functional currency. All financial information presented in Singapore Dollars has been rounded to the nearest dollar, unless otherwise indicated.

#### **2.2 Adoption of new and revised standards**

The accounting policies adopted are consistent with those of the previous financial year except in the current financial year, SHC has adopted all the new and revised standards which are relevant to SHC and are effective for annual financial periods beginning on or before 1 April 2018. The adoption of these standards did not have any material effect on the financial statements

#### **2.3 Standards issued but not yet effective**

A number of new standards, amendments to standards and interpretations are issued but effective for annual financial periods beginning after 1 April 2018, and have not been applied in preparing these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**2 Summary of significant accounting policies (Continued)**

**2.3 Standards issued but not yet effective (Continued)**

The following standard that has been issued but not yet effective and relevant to SHC is as follows:

Description	Effective for annual years beginning on or after
FRS 116 Leases	1 January 2019

SHC expects that the adoption of the standard above will have no material impact on the financial statements in the period of initial application.

**2.4 Revenue recognition**

The financial reporting standard on revenue from contracts with customers establishes a five-step model to account for revenue arising from contracts with customers. Revenue is recognised at an amount that reflects the consideration to which the entity expects to be entitled in exchange for transferring goods or services to a customer (which excludes estimates of variable consideration that are subject to constraints, such as right of return exists, trade discounts, volume rebates and changes to the transaction price arising from modifications), net of any related sales taxes and excluding any amounts collected on behalf of third parties. An asset (goods or services) is transferred when or as the customer obtains control of that asset. As a practical expedient the effects of any significant financing component is not adjusted if the payment for the good or service will be within one year.

**(i) Donations and sponsorships**

Income from donations and sponsorships are recognised at a point in time when received, except for committed donations and sponsorships that are recorded when there is certainty over the amount committed by the donors and over the timing of the receipt of the donations and sponsorships. Revenue from fundraising event is recognised when the event has occurred.

**(ii) Government grants**

Government grants are recognised at fair value when there is reasonable assurance that the conditions attaching to them will be complied with and that the grant will be received. Grants in recognition of specific expenses are recognised in profit or loss on a systematic basis over the periods necessary to match them with the related costs that they are intended to compensate. The grant related to assets is presented in the statement of financial position by recognising the grant as deferred income that is recognised in profit or loss on a systematic basis over the useful life of the asset and in the proportions in which depreciation expense on those assets is recognised.

**2 Summary of significant accounting policies (Continued)**

**2.4 Revenue recognition (Continued)**

**(iii) Income from services - Palliative Medical Student Programme and conference**

Revenue from the services are recognised when the entity satisfies the performance obligation at a point in time generally when the significant acts have been completed and when transfer of control occurs or for services that are not significant transactions revenue is recognised as the services are provided.

**(iv) Interest income**

Interest income are recognised as income on an accrual basis.

**(v) Other income**

Other income is recognised upon receipts.

**2.5 Employee benefits**

**(i) Defined contribution plans**

SHC makes contributions to the Central Provident Fund scheme in Singapore, a defined contribution pension scheme. Contributions to defined contribution pension schemes are recognised as an expense in the period in which the related service is performed.

**(ii) Short-term employees' benefits**

Short-term employee benefit obligations are measured on an undiscounted basis and are expensed as the related service is provided. A liability is recognised for the amount expected to be paid if SHC has a present legal or constructive obligation to pay this amount as a result of past service provided by the employee, and the obligation can be estimated reliably.

**2.6 Income tax**

As an approved charity under the Charities Act, Cap. 37, SHC is exempted from income tax under Section 13U(1) of the Income Tax Act, Cap 134.

**2.7 Plant and equipment**

All items of plant and equipment are initially recorded at cost. Subsequent to recognition, plant and equipment are measured at cost less accumulated depreciation and any accumulated impairment losses. The cost of plant and equipment includes its purchase price and any costs directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Dismantlement, removal or restoration costs are included as part of the cost of plant and equipment if the obligation for dismantlement, removal or restoration is incurred as a consequence of acquiring or using the plant and equipment.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019

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**2 Summary of significant accounting policies (Continued)**

**2.7 Plant and equipment (Continued)**

Depreciation is calculated using the straight-line method to allocate depreciable amounts over their estimated useful lives. The estimated useful lives are as follows:

	<u>Useful lives</u>
Renovations and furniture and fittings	5 years
Computer and IT equipment	3 years
Office equipment	5 years

The carrying values of plant and equipment are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable.

The useful lives, residual values and depreciation method are reviewed at the end of each reporting period, and adjusted prospectively, if appropriate.

An item of plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss on de-recognition of the asset is included in profit or loss in the year the asset is derecognised.

**2.8 Financial instruments**

**Recognition and derecognition of financial instruments**

A financial asset or a financial liability is recognised in the statement of financial position when, and only when, the entity becomes party to the contractual provisions of the instrument. All other financial instruments (including regular-way purchases and sales of financial assets) are recognised and derecognised, as applicable, using trade date accounting or settlement date accounting. A financial asset is derecognised when the contractual rights to the cash flows from the financial asset expire or it transfers the rights to receive the contractual cash flows in a transaction in which substantially all of the risks and rewards of ownership of the financial asset are transferred or in which the entity neither transfers nor retains substantially all of the risks and rewards of ownership and it does not retain control of the financial asset. A financial liability is removed from the statement of financial position when, and only when, it is extinguished, that is, when the obligation specified in the contract is discharged or cancelled or expires. At initial recognition the financial asset or financial liability is measured at its fair value plus or minus, in the case of a financial asset or financial liability not at fair value through profit or loss, transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

**2 Summary of significant accounting policies (Continued)**

**2.8 Financial instruments (Continued)**

**(a) Financial assets**

**Classification and measurement of financial assets**

- i. Financial asset classified as measured at amortised cost: A financial asset is measured at amortised cost if it meets both of the following conditions and is not designated as at fair value through profit or loss (FVTPL), that is (a) the asset is held within a business model whose objective is to hold assets to collect contractual cash flows; and (b) the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding. Typically trade and other receivables, bank and cash balances are classified in this category.
- ii. Financial asset that is a debt asset instrument classified as measured at fair value through other comprehensive income (FVTOCI): There were no financial assets classified in this category at reporting year end date.
- iii. Financial asset that is an equity investment measured at fair value through other comprehensive income (FVTOCI): There were no financial assets classified in this category at reporting year end date.
- iv. Financial asset classified as measured at fair value through profit or loss (FVTPL): There were no financial assets classified in this category at reporting year end date

**(b) Financial liabilities**

**Classification and measurement of financial liabilities:**

Financial liabilities are classified as at fair value through profit or loss (FVTPL) in either of the following circumstances: (1) the liabilities are managed, evaluated and reported internally on a fair value basis; or (2) the designation eliminates or significantly reduces an accounting mismatch that would otherwise arise. All other financial liabilities are carried at amortised cost using the effective interest method. Reclassification of any financial liability is not permitted.



**2 Summary of significant accounting policies (Continued)**

**2.9 Impairment of non-financial assets**

SHC assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, or when an annual impairment testing for an asset is required, SHC makes an estimate of the asset's recoverable amount.

An asset's recoverable amount is the higher of an asset's or cash-generating unit's fair value less costs of disposal and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or group of assets. Where the carrying amount of an asset or cash-generating unit exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount.

Impairment losses are recognised in profit or loss.

A previously recognised impairment loss is reversed only if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. If that is the case, the carrying amount of the asset is increased to its recoverable amount. That increase cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised previously. Such reversal is recognised in profit or loss.

**2.10 Cash and cash equivalents**

Cash and cash equivalents comprises deposits with financial institutions that are subject to an insignificant risk of changes in value.

**2.11 Impairment of financial assets**

SHC recognises an allowance for expected credit losses (ECLs) for all debt instruments not held at fair value through profit or loss. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that SHC expects to receive, discounted at an approximation of the original effective interest rate. The expected cash flows will include cash flows from the sale of collateral held or other credit enhancements that are integral to the contractual terms.

SHC assesses on a forward looking basis the expected credit losses associated with financial assets measured at amortised cost and debt instruments measured at fair value through other comprehensive income (FVTOCI). The impairment methodology applied depends on whether there has been a significant increase in credit risk. At each reporting date, SHC assesses whether the credit risk on a financial asset has increased significantly since initial recognition by assessing the change in the risk of a default occurring over the expected life of the financial instrument.

Where the credit risk on that financial instrument has increased significantly since initial recognition, SHC measures the loss allowance for a financial instrument at an amount equal to the lifetime ECL. Where the credit risk on that financial instrument has not increased significantly since initial recognition, SHC measures the loss allowance for that financial instrument at an amount equal to 12-month ECL.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

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**2 Summary of significant accounting policies (Continued)**

**2.11 Impairment of financial assets (Continued)**

For trade receivables, SHC applies a simplified approach in calculating ECLs. Therefore, SHC does not track changes in credit risk, but instead recognises a loss allowance based on lifetime ECLs at each reporting date. SHC has established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

SHC considers a financial asset in default when contractual payments are 30 days past due. However, in certain cases, SHC may also consider a financial asset to be in default when internal or external information indicates that SHC is unlikely to receive the outstanding contractual amounts in full before taking into account any credit enhancements held by SHC. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

**2.12 Provisions**

**General**

Provisions are recognised when SHC has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and the amount of the obligation can be estimated reliably.

Provisions are reviewed at the end of each reporting period and adjusted to reflect the current best estimate. If it is no longer probable that an outflow of economic resources will be required to settle the obligation, the provision is reversed. If the effect of the time value of money is material, provisions are discounted using a current pre-tax rate that reflects, where appropriate, the risks specific to the liability. When discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

**2.13 Unrestricted fund**

This represents fund received by SHC that is expendable for any activities within SHC at the discretion of the Council Members in the furtherance of SHC's charitable objectives.

**2.14 Restricted funds**

Restricted funds are utilised in accordance with the purposes for which they are established. An expense resulting from the operating activities of a fund that is directly attributable to the fund is charged to that fund. Common expense if any are allocated on a reasonable basis to the funds based on a method most suitable to that common expense.

**3 Significant accounting judgement and estimates**

The preparation of SHC's financial statements requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities at the end of each reporting period. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in the future periods.

There were no significant critical accounting estimates and assumption used, or critical judgment applied.

**SINGAPORE HOSPICE COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**4 Income from generated funds**

	<b>2019</b>	<b>2018</b>
	<b>Unrestricted</b>	<b>Unrestricted</b>
	<b>fund</b>	<b>fund</b>
	<b>\$</b>	<b>\$</b>
Donations – Tax deductible	140,337	130,971
Donations – Non-tax deductible	15,136	58,759
Subscription income	3,400	3,450
	<u>158,873</u>	<u>193,180</u>

**5 Income from charitable activities**

	<b>2019</b>			
	<b>Unrestricted</b>	<b>Restricted funds</b>		<b>Total</b>
	<b>fund</b>	<b>MOH</b>		<b>funds</b>
		<b>community</b>	<b>TFC grief</b>	
	<b>Accumulated</b>	<b>engagement</b>	<b>and</b>	
	<b>fund</b>	<b>and quality</b>	<b>bereavement</b>	
	<b>\$</b>	<b>improvement</b>	<b>fund</b>	<b>\$</b>
	<b>\$</b>	<b>fund</b>	<b>\$</b>	<b>\$</b>
Agency Integrated Care (AIC) funds – TJ 003 community outreach programme	(3,096)	-	-	(3,096)
Career Support Programme by Workforce Singapore	24,851	-	-	24,851
Grief and bereavement conference				
- Tax deductible donations	43,000	-	-	43,000
- Registration fees	145,100	-	-	145,100
- Sponsorships	7,357	-	-	7,357
Medical student programme	134,728	-	-	134,728
MOH fund	-	1,072,999	-	1,072,999
National Council Social Service (NCSS) grant	1,264	-	-	1,264
TFC fund	-	-	144,542	144,542
	<u>353,204</u>	<u>1,072,999</u>	<u>144,542</u>	<u>1,570,745</u>

**SINGAPORE HOSPICE COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**5 Income from charitable activities (Continued)**

	<b>2018</b>			
	<b>Unrestricted fund</b>	<b>Restricted funds</b>		<b>Total funds</b>
		<b>MOH community engagement and quality improvement fund</b>	<b>TFC grief and bereavement fund</b>	
	<b>Accumulated fund</b>	<b>fund</b>	<b>fund</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
AIC funds – TJ 003 community outreach programme	41,490	-	-	41,490
Asia Pacific Hospice Conference				
- Tax deductible donations	12,300	-	-	12,300
- Non-tax deductible donations	9,500	-	-	9,500
- Registration fees	879,340	-	-	879,340
- Sponsorships	302,437	-	-	302,437
- Singapore Tourism Board grant	100,000	-	-	100,000
Medical student programme	172,119	-	-	172,119
MOH fund	-	1,173,454	-	1,173,454
National Heritage Board grant	5,000	-	-	5,000
NCSS grant	238	-	-	238
TFC fund	-	-	168,751	168,751
	<b>1,522,424</b>	<b>1,173,454</b>	<b>168,751</b>	<b>2,864,629</b>

**6 Other income**

	<b>2019 Unrestricted fund</b>	<b>2018 Unrestricted fund</b>
	<b>\$</b>	<b>\$</b>
Interest income	7,104	3,237
Special Employment Credit and Wages Credit Scheme	14,844	11,689
Other income	3,858	3,009
	<b>25,806</b>	<b>17,935</b>

**SINGAPORE HOSPICE COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**7 Cost of charitable activities**

	2019			
	<b>Unrestricted fund</b>	<b>Restricted funds</b>		<b>Total funds</b>
		<b>MOH community engagement and quality improvement fund</b>	<b>TFC grief and bereavement fund</b>	
	<b>Accumulated fund</b>			
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Advertising and promotion expense	1,175	800,173	-	801,348
Community outreach expense	9,767	34,152	-	43,919
Grief and bereavement conference expense	79,961	-	-	79,961
Hospice link	-	44,718	-	44,718
Medical student programme expense	125,376	-	-	125,376
MOH quality improvement				
- caregiver survey	-	4,529	-	4,529
- conferences expenses	-	48,609	-	48,609
- events and training expenses	-	20,391	-	20,391
Professional fees	-	198,824	-	198,824
TFC grief and bereavement				
- data mining expenses	-	-	176	176
- development of practice guide expenses	-	-	6,000	6,000
- focus group expenses	-	-	3,749	3,749
- miscellaneous expenses	-	-	216	216
- small assets purchase expenses	-	-	107	107
- stakeholder engagement	-	-	13,627	13,627
	<b>216,279</b>	<b>1,151,396</b>	<b>23,875</b>	<b>1,391,550</b>

**SINGAPORE HOSPICE COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**7 Cost of charitable activities (Continued)**

	<b>2018</b>			
	<b>Unrestricted fund</b>	<b>Restricted funds</b>		<b>Total funds</b>
		<b>MOH community engagement and quality improvement fund</b>	<b>TFC grief and bereavement fund</b>	
	<b>Accumulated fund \$</b>	<b>fund \$</b>	<b>fund \$</b>	<b>\$</b>
Advertising and promotion expense	23,950	22,507	-	46,457
Asia Pacific Hospice Conference expense	917,804	-	-	917,804
Community outreach expense	-	21,991	-	21,991
Donation to Asia Pacific Hospice Palliative Care Network	135,000	-	-	135,000
Hospice link	-	33,874	-	33,874
Medical student programme expense	159,695	-	-	159,695
MOH quality improvement				
- conferences expenses	-	20,084	-	20,084
- events and training expenses	-	5,207	-	5,207
TFC grief and bereavement				
- focus group expenses	-	-	5,960	5,960
- miscellaneous expenses	-	-	247	247
- small assets purchase expenses	-	-	1,101	1,101
- software for survey and data analysis expenses	-	-	2,825	2,825
	<b>1,236,449</b>	<b>103,663</b>	<b>10,133</b>	<b>1,350,245</b>

**SINGAPORE HOSPICE COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**8 Governance and administrative costs**

	<b>2019</b>			
	<b><u>Unrestricted fund</u></b>	<b><u>Restricted funds</u></b>		<b><u>Total funds</u></b>
		<b>MOH community engagement and quality improvement fund</b>	<b>TFC grief and bereavement fund</b>	
	<b><u>Accumulated fund</u></b>	<b><u>fund</u></b>	<b><u>fund</u></b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Accounting fee	14,850	-	-	14,850
Depreciation expense (Note 10)	3,374	3,251	3,020	9,645
Employee benefits expenses (Note 9)	336,211	168,861	148,915	653,987
Office service charges	60	19,800	-	19,860
Printing and stationery expense	6,953	2,965	-	9,918
Professional fees	8,423	11,528	-	19,951
Small assets not capitalised	697	166	-	863
Other administrative expenses	14,248	10,703	437	25,388
	<b>384,816</b>	<b>217,274</b>	<b>152,372</b>	<b>754,462</b>

**SINGAPORE HOSPICE COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**8 Governance and administrative costs (Continued)**

	<b>2018</b>			
	<b>Unrestricted fund</b>	<b>Restricted funds</b>		<b>Total funds</b>
		<b>MOH community engagement and quality improvement fund</b>	<b>TFC grief and bereavement fund</b>	
	<b>Accumulated fund</b>	<b>fund</b>	<b>fund</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Accounting fee	16,600	-	-	16,600
Depreciation expense (Note 10)	7,866	598	863	9,327
Employee benefits expenses (Note 9)	221,581	123,782	87,080	432,443
Office service charges	420	11,115	-	11,535
Plant and equipment written off	2,123	-	-	2,123
Printing and stationery expense	17,552	2,019	-	19,571
Professional fees	27,090	57,755	-	84,845
Small assets not capitalised	993	1,334	-	2,327
Other administrative expenses	27,960	10,116	-	38,076
	<b>322,185</b>	<b>206,719</b>	<b>87,943</b>	<b>616,847</b>

**9 Employee benefits expenses**

	<b>2019</b>			
	<b>Unrestricted fund</b>	<b>Restricted funds</b>		<b>Total funds</b>
		<b>MOH community engagement and quality improvement fund</b>	<b>TFC grief and bereavement fund</b>	
	<b>Accumulated fund</b>	<b>fund</b>	<b>fund</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Salaries, wages and bonus	294,149	144,501	121,444	560,094
CPF and SDL contributions	39,822	23,021	18,583	81,426
Other employee benefits expense	2,240	1,339	8,889	12,468
	<b>336,211</b>	<b>168,861</b>	<b>148,916</b>	<b>653,988</b>



**SINGAPORE HOSPICE COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**9 Employee benefits expenses (Continued)**

	<b>2018</b>			
	<b><u>Unrestricted fund</u></b>	<b><u>Restricted funds</u></b>		<b><u>Total funds</u></b>
		<b>MOH community engagement and quality improvement <u>fund</u></b>	<b>TFC grief and bereavement <u>fund</u></b>	
	<b><u>Accumulated fund</u></b>			
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Salaries, wages and bonus	195,512	105,515	76,297	377,324
CPF and SDL contributions	24,972	17,836	9,060	51,868
Other employee benefits expense	1,097	431	1,723	3,251
	<b>221,581</b>	<b>123,782</b>	<b>87,080</b>	<b>432,443</b>

**10 Plant and equipment**

<b><u>2019</u></b>	<b><u>Renovations and fittings</u></b>	<b><u>Computer and IT equipment</u></b>	<b><u>Office equipment</u></b>	<b><u>Total</u></b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Cost</b>				
At 1 April 2018	3	21,300	3,210	24,513
Additions	-	11,746	-	11,746
At 31 March 2019	<b>3</b>	<b>33,046</b>	<b>3,210</b>	<b>36,259</b>
<b>Accumulated depreciation</b>				
At 1 April 2018	-	8,816	3,147	11,963
Charge for the year	-	9,623	22	9,645
At 31 March 2019	<b>-</b>	<b>18,439</b>	<b>3,169</b>	<b>21,608</b>
<b>Net book value</b>				
At 31 March 2019	<b>3</b>	<b>14,607</b>	<b>41</b>	<b>14,651</b>

**SINGAPORE HOSPICE COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**10 Plant and equipment (Continued)**

<b><u>2018</u></b>	<b><u>Renovations and furniture and fittings</u></b> \$	<b><u>Computer and IT equipment</u></b> \$	<b><u>Office equipment</u></b> \$	<b><u>Total</u></b> \$
<b>Cost</b>				
At 1 April 2017	37,665	9,835	3,210	50,710
Additions		11,465	-	11,465
Written off	(37,662)	-	-	(37,662)
At 31 March 2018	3	21,300	3,210	24,513
<b>Accumulated depreciation</b>				
At 1 April 2017	29,890	5,604	2,681	38,175
Charge for the year	5,649	3,212	466	9,327
Written off	(35,539)	-	-	(35,539)
At 31 March 2018	-	8,816	3,147	11,963
<b>Net book value</b>				
At 31 March 2018	3	12,484	63	12,550

During the financial year, the cost and carrying amount of the computer and office equipment purchased with monies from MOH community engagement and quality improvement fund and TFC grief and bereavement fund are as follows:

	<b><u>2019</u></b>	<b><u>Carrying amount</u></b>
	<b><u>Cost</u></b> \$	<b><u>Carrying amount</u></b> \$
MOH community engagement and quality improvement fund	11,392	7,542
TFC grief and bereavement fund	3,883	-
	<b><u>2018</u></b>	<b><u>Carrying amount</u></b>
	<b><u>Cost</u></b> \$	<b><u>Carrying amount</u></b> \$
MOH community engagement and quality improvement fund	6,005	5,407
TFC grief and bereavement fund	3,883	3,020

The corresponding depreciation charge has been expense to the respective funds in the statement of financial activities.

**SINGAPORE HOSPICE COUNCIL****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019****11 Trade and other receivables**

Trade and other receivables comprise the following significant categories:

	<u>2019</u>	<u>2018</u>
	\$	\$
<b>Receivables from charitable activities</b>		
Trade Receivables – Third party	-	39,984
Trade Receivables – Related party	-	428
Grants receivables	8,481	150,485
	<u>8,481</u>	<u>190,897</u>
<b>Other receivables</b>		
Deposits (refundable)	1,250	8,963
Fixed deposit interest receivables	592	508
Prepayments	10,787	799
Other receivables	-	3,680
	<u>12,629</u>	<u>13,950</u>
	<u>21,110</u>	<u>204,847</u>

Trade receivables are non-interest bearing and are generally on 30 days' terms.

There is no other class of financial assets that is past due and/or impaired except for trade receivables.

**12 Cash and cash equivalents**

	<u>2019</u>	<u>2018</u>
	\$	\$
Cash and Bank balances	1,142,152	1,291,308
Fixed deposits	595,071	588,292
Cash and cash equivalents per statement of financial position and statement of cash flows	<u>1,737,223</u>	<u>1,879,600</u>

The fixed deposits have an average maturity of 2 (2018: 2) months from the end of the financial year. The approximate annual effective interest rates applicable for the financial year ranged from 1% to 1.3% (2018: 0.75% to 1%) for Singapore dollar fixed deposits.

**SINGAPORE HOSPICE COUNCIL****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019****13 Trade and other payables**

	<u>2019</u>	<u>2018</u>
	\$	\$
<b>Payables for charitable activities</b>		
Third parties	56,957	9,236
Related parties	33,605	66,910
	<u>90,562</u>	<u>76,146</u>
<b>Other payables</b>		
Accrued charitable activities expenses	48,681	-
Accrued operating expenses	7,050	7,800
CPF payables	11,024	9,619
Deferred grant	2,716	1,103
Deferred income – Subscription fees	2,550	2,550
Other payables	4,347	3,137
	<u>76,368</u>	<u>24,209</u>
	<u>166,930</u>	<u>100,355</u>

**14 Restricted funds**

The purpose of restricted funds are as follows:

**(a) MOH community engagement and quality improvement fund**

The Ministry of Health ("MOH") community engagement and quality improvement fund comprises of funds for the development of palliative care sector through two programmes namely;

**(i) Community Engagement Programme**

The programme aims to raise awareness of end-of-life ("EOL") care among the general public and health care professionals over three years through publicity campaigns. A community engagement kit and other collaterals covering key messages on palliative care and EOL will be developed and made available to the general public and health care professionals. SHC will also work via various training avenues in healthcare institutions to weave palliative care and EOL issues into the training curriculum for healthcare professionals.

## SINGAPORE HOSPICE COUNCIL

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019

#### 14 Restricted funds (Continued)

The purpose of restricted funds are as follows:

##### (a) MOH community engagement and quality improvement fund (Continued)

###### (ii) Quality Improvement Programme

The programme aims to help palliative care providers that are member organisations of SHC to achieve good palliative care outcomes, helping them to meet the requirements of the National Guidelines for Palliative Care and to develop and sustain a quality improvement culture among palliative care providers.

The programmes are for a period of 3 years from 1 April 2017 to 31 March 2020.

##### (b) Temasek Foundation Care grief and bereavement fund

The fund was formed to develop a community-based practice framework for grief and bereavement. The purpose of the project is to understand the experiences, attitudes and needs of bereaved persons; the availability and appropriateness of current bereavement care; to identify gaps in services and develop a community-based practice framework to provide timely bereavement support to the beneficiaries. The project is funded by Temasek Foundation Cares CLG Limited.

#### 15 Tax exempt receipts

SHC enjoys a concessionary tax treatment whereby qualifying donors are granted double tax deduction for the donations made to SHC. During the financial year, SHC issued tax-exempt receipts for donations collected amounting to \$ 183,337 (2018: \$143,271).

#### 16 Related party transactions

The following transactions took place between SHC and related parties during the financial year at terms agreed between the parties:

(a) Transactions with member organisations and council members who are representatives of the member organisations

	<u>2019</u>	<u>2018</u>
	\$	\$
Cost of charitable activities paid	207,296	69,542
Donations received	20,675	35,350
Income received from Asia Pacific Hospice Conference	-	140,738
Income received from Grief and Bereavement Conference	34,150	-
Medical student programme expenses	119,931	151,554
Recovery of expenses – Insurance/Refreshments	5,519	4,475
Subscription fees received	<u>3,400</u>	<u>3,450</u>

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**16 Related party transactions (Continued)**

Key management personnel are those persons having the authority and responsibility for planning, directing and controlling the activities of SHC. The Chief Executive is considered the key management personnel.

The breakdown of the number of the key management personnel and the respective remuneration band are as follows:

***Compensation of key management personnel***

	<b><u>2019</u></b>	<b><u>2018</u></b>
	\$	\$
\$100,000 to \$200,000	1	1
Below \$100,000	-	-

The remuneration of key management personnel is determined by the Council Members.

In 2019 and 2018, members of the Council were volunteers and none received any remuneration from SHC.

**17 Reserve policy**

	<b><u>2019</u></b>	<b><u>2018</u></b>
	\$	\$
Unrestricted fund	966,669	1,029,881
Ratio of reserves to annual operating expenditure	1.61	0.66

The reserves of SHC provide financial stability and the means for the development of SHC's activities. SHC intends to maintain the reserve at a level sufficient for its operating needs. SHC holds its reserves up to three year's operating expenses.

**18 Financial risk management**

SHC's activities expose it to a variety of financial risks from its operation. The key financial risks include credit risk and liquidity risk and market risk (such as interest rate risk). SHC has limited exposure to the above mentioned risks.

The Council Members reviews and agrees policies and procedures for the management of these risks, which are executed by the management team. It is, and has been throughout the current and previous financial year, SHC's policy that no trading in derivatives for speculative purposes shall be undertaken.

The following sections provide details regarding SHC's exposure to the above-mentioned financial risks and the objectives, policies and processes for the management of these risks

There has been no change to SHC's exposure to these financial risks or the manner in which it manages and measures the risks.

**18 Financial risk management (continued)**

***Credit risk***

Credit risk refers to the risk that the counterparty will default on its contractual obligations resulting in a loss to SHC. SHC has adopted a policy of only dealing with creditworthy counterparties and obtaining sufficient collateral where appropriate, as a means of mitigating the risk of financial loss from defaults. SHC performs ongoing credit evaluation of its counterparties' financial condition and generally do not require a collateral.

The maximum exposure to credit risk in the event that the counterparties fail to perform their obligations as at the end of the financial year in relation to each class of recognised financial assets is the carrying amount of those assets as stated in the statement of financial position.

Excessive risk concentration

Concentrations arise when a number of counterparties are engaged in similar business activities, or activities in the same geographical region, or have economic features that would cause their ability to meet contractual obligations to be similarly affected by changes in economic, political or other conditions. Concentrations indicate the relative sensitivity of SHC's performance to developments affecting a particular industry. As at reporting date, SHC has no significant concentration of credit risk.

Financial assets that are neither past due nor impaired

Trade and other receivables that are neither past due nor impaired are with creditworthy debtors with good payment record with SHC. Cash and cash equivalents are placed with or entered into with reputable financial institutions or companies with high credit ratings and no history of default.

Financial assets that are either past due or impaired

There are no financial assets that are either past due or impaired.

***Liquidity risk***

Liquidity risk refers to the risk that SHC will encounter difficulties in meeting its short-term obligations due to shortage of funds. SHC's exposure to liquidity risk arises primarily from mismatches of the maturities of financial assets and liabilities. It is managed by matching the payment and receipt cycles. SHC's operations are funded mainly through donations and grants. The Council Members are satisfied that funds are available to finance the operations of SHC.

The undiscounted contractual cash flows of trade and other receivables, cash and cash equivalents and trade and other payables are equivalents to their carrying amounts and repayable within one year or on demand.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019**

**18 Financial risk management (continued)**

***Market risk***

Market risk is the risk that changes in market prices, such as interest rates and foreign exchange rates will affect the SHC's income. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return on risk.

(i) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of the SHC's financial instruments will fluctuate because of changes in market interest rates. The SHC's exposure to interest rate risk arises primarily from cash and cash equivalents.

At the reporting date, the interest rate profile of the SHC's interest-bearing financial instruments was:

	<u>2019</u>	<u>2018</u>
	\$	\$
<u>Fixed rate instruments</u>		
Financial assets	<u>595,071</u>	<u>588,292</u>

The SHC does not expect any significant effect on the SHC's profit or loss arising from the effects of reasonably possible changes to interest rates on interest bearing financial instruments at the end of the financial year.

**19 Fair value**

The fair value of a financial instrument is the amount at which the instrument could be exchanged or settled between knowledgeable and willing parties in an arm's length transaction.

The following methods and assumptions are used to estimate the fair value of each class of financial instruments for which it is practicable to estimate that value.

*Cash and cash equivalents, other receivables and other payables*

The carrying amounts of these balances approximate their fair values due to the short-term nature of these balances.

*Trade receivables and trade payables*

The carrying amounts of these receivables and payables approximate their fair values as they are subject to normal trade credit terms.



# SINGAPORE HOSPICE COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019

### 20 Financial instruments by category

At the reporting date, the aggregate carrying amounts of financial assets at amortised cost as well as financial liabilities at amortised cost were as follows:

	<u>2019</u>	<u>2018</u>
	\$	\$
<b>Financial assets</b>		
<b><i>Financial assets at amortised cost</i></b>		
Trade and other receivables	21,110	204,847
Cash and cash equivalents	1,737,223	1,879,600
At end of the year	<u>1,758,333</u>	<u>2,084,447</u>
<b>Financial liabilities</b>		
<b><i>Financial liabilities at amortised cost</i></b>		
Trade and other payables	166,930	100,355
At end of the year	<u>166,930</u>	<u>100,355</u>

### 21 Management of conflict of interest

There is no paid staff amongst SHC's Council Members.

Council Members are required to disclose any interest that they may have, whether directly or indirectly, in transactions that SHC may enter into or in any organisations that SHC has dealings with or is considering dealing with; and any personal interest accruing to them as one of SHC's suppliers, users of services or beneficiaries. Should there be any potential conflict of interest, the affected SHC Council Members may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosure as well as the basis for arriving at the final decision in relation to the issue at stake.

### 22 Authorisation of financial statements for issue

The financial statements for the financial year ended 31 March 2019 were authorised for issue in accordance with a resolution of the Council Members of SHC on 08 AUG 2019.